

MINUTES OF THE PUBLIC MEETING
Board of Education
Midland Park, New Jersey

August 19, 2014

The Pledge of Allegiance was recited.

The meeting was called to order by Maryalice Thomas, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2014 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members. In addition, all questions must be presented to the Board of Education during the public session and prior to the adjournment of the meeting."

ROLL CALL

| | | |
|----------|------------------|----------------|
| Present: | Sandra Criscenzo | Brian McCourt |
| | Robert Schiffer | Timothy Thomas |
| | Peter Triolo | |

Maryalice Thomas

| | |
|----------|-------------------|
| Excused: | James Canellas |
| | Richard Formicola |
| | William Sullivan |

OTHERS PRESENT

| | |
|--------|--|
| Staff: | Marie Cirasella, Superintendent of Schools |
| | Stacy Garvey, Business Administrator/Board Secretary |

PRESIDENT'S REPORT

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

SUPERINTENDENT'S REPORT

Dr. Cirasella reported on the following items:

New Staff Orientation

September 2nd - Teacher Convocation

September 4th -Students are back in school

Open to the Public:

To discuss action items on the Agenda.

No one addressed the Board at this time.

BOARD MOTIONS

APPENDIX

Motion – Mr. McCourt, seconded – Mr. Schiffer . . .

To approve the following block motion:

1. Approve the minutes of the following regularly scheduled public meeting held on
July 15, 2014.

2. Approve the Board Goals for the 2014-2015 school year, which are attached as an appendix.

BM-2

3. Approve the Superintendent of Schools' Merit Goals for the 2014-2015 school year.

Roll Call: All Yes

- A. Personnel – (M. Cirasella)

Board resolutions related to hiring for the 2014-2015 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

Motion – Ms Criscenzo, seconded – Mr. Schiffer . . .

To approve the following block motion:

1. Approve the appointment of the following high school teachers to attend a summer IEP meeting:

Nancy DeRitter

Teresa Mallon

2. Approve the Agreement between the Midland Park Board of Education and Dr. Everett Schlam, effective July 1, 2014 through June 30, 2015, which is attached as an appendix.

A-2

3. Approve the increase in salary for the following teachers, effective September 1, 2014 (salaries to be determined pending completion of negotiations):

| | |
|------------------------|---|
| Andrew Anderson | - BA Step 3 (\$43,600) to MA Step 3 |
| Anne Edwards | - BA Step 4 (\$44,450) to MA Step 4 |
| Rosemary Ferullo Filev | - BA Step 9 (\$51,425) to MA+ 30 Step 9 |
| Justin Soccol | - BA Step 3 (\$43,600) to MA Step 3 |

4. Approve the appointment of Alyssa Maimone as a 3rd grade maternity leave replacement for Lisa Guarini. She will be paid on BA Step 1 of the MPEA salary guide (pending completion of negotiations), effective September 1, 2014 through November 26, 2014.

5. Approve the list of Advisors to Activities and Clubs at the high school for the 2014-2015 school year, which is attached as an appendix:

A-5

6. Approve the following additions to the list of Fall Coaches for the 2014-2015 school year:

| Add: | | | <u>Stipend</u> |
|-----------------------|--------------------------------------|--|----------------|
| Michael Ott | Football Assistant Coach | | \$4,636.00 |
| Kaitlyn Mastrofilippo | Girls Soccer Assistant Varsity Coach | | Volunteer |

7. Approve the List of Substitute Teachers for the 2014-2015 school year, which is attached as an appendix.

A-7

8. Accept the resignation of Jean Sgambati as a Building Aide in the Highland School, effective retroactive to July 20, 2014.

9. Approve the appointment of Catherine Linde as a Building Aide in the Highland School. She will be paid at the approved hourly rate, effective September 4, 2014 through June 19, 2015 (or the last day of school).

10. Approve the appointment of the following part-time Bus Drivers for the 2014-2015 school year. They will be paid at the approved hourly rate.

Elizabeth Gibson
Donna Jordan

11. Approve the appointment of Sigrid Smith as a part-time Bus Aide for the 2014-2015 school year. She will be paid at the approved hourly rate.

12. Approve the appointment of Louis Cerretta as a part-time Custodian. He will be paid at the approved hourly rate, effective August 20, 2014 through June 30, 2015.

13. Approve the appointment of Maher Boules as a substitute Custodian and substitute Bus Driver for the 2014-2015 school year.

14. Approve the following appointments as Aides for the Midland Park Continuing Education After School Child Care program, effective September 1, 2014 through June 30, 2015:

Carly Peterson

Sean Ulmer

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. Schiffer . . .

15. Approve the appointment of Jason Cata as the Assistant Principal at the high school. He will be paid a salary of \$96,000, prorated effective October 20, 2014 (or sooner) through June 30, 2015.

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. McCourt . . .

- AS-1 Approve the appointment of Troy Wallace as a Day Head Custodian. He will be paid on Step 5 of the MPEA Custodial Guide plus the Head Custodian Stipend(pending completion of negotiations), prorated from September 2, 2014, or sooner, through June 30, 2015.

Roll Call: All Yes

B. Finance Committee – (R. Schiffer, Chairperson)

Motion – Mr. Schiffer, seconded – Mr. McCourt. . .

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that after review of the Secretary's monthly financial reports (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701for the following periods:

a. June 1 – 30, 2014

b. July 1 – 31, 2014

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. McCourt . . .

To approve the following block motion:

2. Approve the following block motion:

a. July 2014 Midland Park Continuing Education claims in the amount of \$156,003.50.

b. July 2014 cafeteria claims in the amount of \$4,350.65.

c. August 2014 claims in the amount of \$358,804.70.

3. Approve the July 2014 direct pays in the amount of \$475,835.04.

4. Approve the following block motion:
 - a. Second July 2014 payroll in the amount of \$126,471.27.
 - b. First August 2014 payroll in the amount of \$143,301.10.
5. Approve the financial reports of the Board Secretary for the following periods, which are attached as appendices:
 - a. June 1 – 30, 2014, B-5a
 - b. July 1 – 31, 2014 B-5b
6. Approve the transfers between accounts for the following periods, which are attached as appendices:
 - a. June 1 – 30, 2014 B-6a
 - b. July 1 – 31, 2014 B-6b

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. McCourt . . .

To approve the following block motion:

7. Approve the transfer in the amount of \$4,972.50 for the purchase of portable soccer goals from Sports Time:

From: Account No. 11 402 100 600 00 80

To: Account No. 12 402 100 730 03 00

8. Approve the Region II Special Education Applied Behavioral Analysis Parent Training Workshops for the 2014-2015 school year for one 4-hour session @ \$150 per family.
9. Approve the list of therapists for the 2014-2015 school year, including July and August, which is attached as an appendix. B- 9
10. Approve the annual contract between Bergen County Special Services School District and the Midland Park School District for the provision of educational services for non-public school students for the 2014-2015 school year, through I.D.E.A.
11. Approve Bergen County Special Services to provide hospital instruction for the 2014-2015 school year to students receiving medical or rehabilitative care at Bergen Regional Medical Center, Paramus, NJ, at the rate of \$60 per hour.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. McCourt . . .

To approve the following block motion:

12. Accept the New Jersey Department of Education funding for the 2014-2015 school year, as follows:
 - a. Services Under Chapters 192 & 193 school year in the amount of \$144,907.00.
 - b. Nonpublic Technology Aid in the amount of \$5,088.00
 - c. Nonpublic Textbook Aid in the amount of \$9,712.00
 - d. Nonpublic Nursing Aid in the amount of \$15,366.00.
13. Approve the continued Risk Management Consultant Professional Services Agreement between the Midland Park Board of Education and FIRM, Inc., effective July 1, 2014 through June 30, 2015.
14. Approve the renewal of the Student Accident Insurance Policy through Bollinger, for the 2014-2015 school year in the amount of \$34,804.00 effective retroactive from August 1, 2014 through July 31, 2015.
15. Approve the use and rental of the high school gym to Hoop Heaven, sponsored by Midland Park Continuing Education for Basketball games on Sundays from 8:00 a.m. – 4:00 p.m., as follows:

September 14, 21, 28; October 5, 12, 19, 26; November 2, 9, 16, 2014

Roll Call: All Yes

BS-2 Motion – Mr. Schiffer, seconded – Mr. McCourt . . .

Approve the resolution providing for a special school district election to be held on September 30, 2014 for consideration of a bond proposal by the legally qualified voters of the school district, which is attached as an appendix: BS-2

Roll Call: All Yes

Mr. Schiffer commented that the Audit will begin in September.

C. Curriculum Committee – (S. Criscenzo, Chairperson)

Motion – Ms. Criscenzo, seconded – Mr. Thomas . . .

To approve the following block motion:

1. Approve the following staff members requesting workshop attendance (support material attached):

| Name | Workshop | Location | Cost | Date |
|--|--|---------------|----------------------|----------------|
| Laura Rosini | Administering the Family and Medical Leave Act in New Jersey | Fairfield, NJ | \$365.96 | Sept. 26, 2014 |
| Christina Eromenok Christina Gouraige | Data Based Behavior – Intervention Plans | Monroe, NJ | \$131.36 \$131.36 | Oct. 20, 2014 |

2. Approve the new Social Studies textbook for Highland School:

History Alive! The United States through Industrialism by Diane Hart

3. Approve the recommendation of the Director of Special Services for the out-of –district placements and /or transportation of special education students for the 2014-2015 school year, which is attached as an appendix. C-3
4. Approve the out-of-district placements and/or transportation for the students attending the Bergen County Technical School in Teterboro, Bergen Academy in Hackensack and the Academies at Englewood for the 2014-2015 school year, which is attached as an appendix. C-4
5. Approve the Affirmative Action Committee for the 2014-2015 school year, which is attached as an appendix. C-5

Roll Call: All Yes

D. Policy Committee – (T. Thomas, Chairperson)

Motion – Mr. Thomas, seconded – Mr. Triolo . . .

To approve the following block motion:

1. Approve the first reading of the following new and revised policies:

| | | | |
|----|---|---------------------|-------------|
| a. | Board Member Number and Term (new) | Policy Section 0141 | <u>D-1a</u> |
| b. | Board Member Election and Appointment (revised) | Policy Section 0143 | <u>D-1b</u> |
| c. | Outside Activities Teaching Staff Members (revised) | Policy Section 3230 | <u>D-1c</u> |
| d. | Outside Activities Support Staff Members (revised) | Policy Section 4230 | <u>D-1d</u> |

- | | | | |
|----|--------------------------------------|---------------------|-------------|
| e. | Direct Deposit (new) | Policy Section 6511 | <u>D-1e</u> |
| f. | Lunch Offer Versus Serve (OVS) (new) | Policy Section 8508 | <u>D-1f</u> |

Roll Call: All Yes

Motion – Mr. Thomas, seconded – Mr. Triolo . . .

To approve the following block motion:

2. Approve the first reading of the following new and revised Mandated policies:

- | | | | |
|----|--|---------------------|-------------|
| a. | Home Instruction Due to Health Condition (rev) | Policy Section 2412 | <u>D-2a</u> |
| b. | Student Intervention and Referral Services (rev) | Policy Section 2417 | <u>D-2b</u> |
| c. | Home or Out-of-School Instruction for a General Education Student for Reasons Other than a Temporary or Chronic Health Condition (rev) | Policy Section 2418 | <u>D-2c</u> |
| d. | Electronic Communications Between Teaching Staff Members and Students (new) | Policy Section 3283 | <u>D-2d</u> |
| e. | Electronic Communications Between Support Staff Members and Students (new) | Policy Section 4283 | <u>D-2e</u> |
| f. | Attendance (rev) | Policy Section 5200 | <u>D-2f</u> |
| g. | Suspension (rev) | Policy Section 5610 | <u>D-2g</u> |
| h. | Removal of Students for Firearms Offenses (rev) | Policy Section 5611 | <u>D-2h</u> |
| i. | Assaults on District Board of Education Members or Employees (rev) | Policy Section 5612 | <u>D-2i</u> |
| j. | Removal of Students for Assaults with Weapons Offenses (new) | Policy Section 5613 | <u>D-2j</u> |
| k. | Expulsion (rev) | Policy Section 5620 | <u>D-2k</u> |
| l. | Reporting Potentially Missing or Abused Children (rev) | Policy Section 8462 | <u>D-2l</u> |

Roll Call: All Yes

Motion – Mr. Thomas, seconded – Mr. Triolo . . .

3. Approve the second reading of the following new and revised Mandated policies:

- a. Victim of Domestic or Sexual Violence Leave (new)
- b. Employment of Teaching Staff Members (revised)
- c. Professional Development for Teachers and School Leaders (revised)
- d. Employment of Support Staff Members (revised)

To view Policies 3. a-d, please refer to the July 15, 2014 Board Agenda posted on the district website.

Roll Call: All Yes

D. Legislative Committee – (J. Canellas, Chairperson)

No Report.

E. Buildings & Grounds Committee – (R. Formicola, Chairperson)

No Report.

F. Negotiations Committee - (B. McCourt, Chairperson)

There have been a few e-mail exchanges, but no further progress made at this point.

G. Public Relations Committee – (P. Triolo, Chairperson)

The committee met with Solutions Architecture regarding the referendum.
Two meetings have been scheduled for September 8 and September 23 to present referendum information.
Details of the referendum will be posted on the Website shortly.

I. Liaison Committee

High School PTA - (S. Criscenzo)

There will be an Executive Board meeting scheduled for next week to complete packets for parents.

Elementary School PTA- (P. Triolo)

There is a back-to-school night scheduled for 9/5/2014 at 7:30 p.m.

Booster Club – (T. Thomas)

There will be a kick-off meeting shortly.
The Annual Sports Journal has arrived.

Performing Arts Parents – (J. Canellas)

Band Camp has finished and was very successful.

Special Education – (M. Thomas)

No Report.

Education Foundation – (R. Formicola)

A 5K fund raiser is scheduled for 9/6/2014.

Board of Recreation – (B. McCourt)

Fall Sports have started.

Continuing Education Program – (R. Schiffer)

The new booklet has been mailed out.

Student Representative to the Board – (Brian Mulligan)

No Report.

Borough Town Council – (M. Thomas & J. Canellas)

No Report.

Ad Hoc – (W. Sullivan)

No Report.

J. Old Business

No Report.

K. New Business

Motion – Ms. Criscenzo, seconded – Mr. McCourt . . .

To go into closed session before the meeting of September 2, 2014, for the purpose of discussing personnel, negotiations and confidential student and association matters.

Roll Call: All Yes

Open to the Public

Dr. Thomas invited the public to address the Board.

No one addressed the Board at this time.

Motion – Mr. Schiffer, seconded – Mr. Triolo . . .
To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Stacy Garvey,
School Business Administrator/
Board Secretary